## U.S. Department of Justice Office on Violence Against Women

## SEMI-ANNUAL PROGRESS REPORT FOR Education, Training, and Enhanced Services to End Violence Against and Abuse of Women with Disabilities

**Brief Instructions:** This form must be completed for each Education, Training, and Enhanced Services to End Violence Against and Abuse of Women with Disabilities (Disability Program) grant received. The grant administrator or coordinator must ensure that the form is completed fully with regard to all grant-funded activities. Grant partners, however, may complete sections relevant to their portion of the grant. Grant administrators or coordinators are responsible for compiling and submitting a single report that reflects all information collected from grant partners.

All grantees should read each section to determine which questions they must answer based on the activities supported under this grant during the current reporting period. Sections B and E and subsection A1 of this form must be completed by all grantees. In section D and subsections A2 and C1-C7, grantees must answer an initial question about whether they engaged in certain activities during the current reporting period. If the response is yes, then the grantee must complete the rest of that section or subsection. If the response is no, the rest of that section or subsection is skipped.

The activities of volunteers or interns should be reported if they were coordinated or supervised by Disability Program-funded staff or if Disability Program funds substantially supported their activities.

For further information on filling out this form, refer to the separate instructions, which contain detailed definitions and examples, illustrating how questions should be answered.

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Use this form for the January - June Reporting Period

OMB Clearance # 1122-0012 Expiration Date: 05/31/2012

SECTION	Grant Grant	INFORMATIO Information complete this subs				
1.	Date of report       (format date with 6 digits, like - 01/31/09)					
2.	Current reporting period January 1-Jun	ne 30 📃 July 1	-December 3	1 (Year)		
3.	Grantee name					
4.	<b>Grant number</b> (the federal grant number assigned to your Disability)	ty Program grant)				
5.	<b>Type of funded organization</b> (Check the one answer that best describes the entit	ty to whom the grant v	was awarded)			
	Deaf agency/organization		tate governmer	it		
	Disability agency/organization	S	tate sexual ass	ault coalition		
	Domestic violence program	Tr	ribal governmer	nt		
	Dual sexual assault/domestic violence progra	m Tr	ribal organizatio	on		
	Dual state sexual assault and domestic	Tr	ribal sexual ass	ault and domestic		
	violence coalition	vi	iolence coalitior	ı		
	Sexual assault program	U	Init of local gove	ernment		
	State domestic violence coalition	0	ther (specify):			
5a. 5b.	<ul> <li>(Check whether your grant was in the planning and the current reporting period.)</li> <li>Planning and development</li> </ul>	development phase a	and/or the impl	ementation phase during		
	Implementation					
6.	Point of contact (person responsible for the da	ay-to-day coordinati	ion of the gran	t)		
	First name MI	Last name	e			
	Agency/organization name					
	Address					
	City	S	State	Zip code		
	Telephone					
	E-mail					
7.	<b>Does this grant specifically address tribal pop</b> (Check yes if your grant focuses on tribal population serve.)		h tribes or natio	ns you serve or intend to		
	Yes No <b>If yes,</b> which tribes/nations:					

# 8. What percentage of your Disability Program funds was directed to each of these areas? (Provide appropriate percentages to reflect the time and/or resources you have devoted to each of these areas during the current reporting period. The total should equal 100%.)

Throughout this form, the term **sexual assault** includes both assaults committed by offenders who are strangers to the victim/survivor and assaults committed by offenders who are known to, related by blood or marriage to, or in a dating relationship with the victim/survivor. The term **domestic violence/dating violence** applies to any pattern of coercive behavior that is used by one person to gain power and control over a current or former intimate partner or dating partner. **Stalking** is defined as a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. (See separate instructions for more complete definitions.)

	Percentage of grant funds		
Sexual assault			%
Domestic violence/dating violence			%
Stalking			%
TOTAL (must equal 100 percent)		100	%



## Staff Information

#### Were Disability Program funds used to fund staff positions during the current reporting period?

Check yes if Disability Program funds were used to pay staff, including part-time staff and contractors.

- Yes answer question 9
- No skip to section B

#### 9. Staff

(Report the total number of full-time equivalent [FTE] staff funded by the Disability Program grant during the current reporting period. Report staff by function(s) performed, not by title or location. Include employees who are part-time and/or only partially funded with these grant funds, as well as consultants/contractors. If an employee or contractor was employed or utilized for only a portion of the reporting period, prorate appropriately. For example, if you hired a full-time victim advocate in October whose salary was 100% funded under the Disability Program grant, you would report that as .5 FTE. Report all FTEs in decimals, not percentages. One FTE is equal to 1,040 hours—40 hours per week x 26 weeks. See separate instructions for examples of how to calculate FTEs for part-time staff or contractors.)

Staff	FTE(s)
Administrator (fiscal manager, executive director)	
Court personnel	
Deaf advocate	
Disability advocate	
Interpreter	
Law enforcement officer	
Legal advocate	
Program coordinator	
Prosecutor	
Support staff (secretary, administrative assistant)	
Trainer	
Victim advocate (non-governmental, includes domestic violence, sexual assault, and dual)	
Victim assistant (governmental, includes victim-witness specialist/coordinator)	
Other (specify):	
TOTAL	



### **PRIORITY AREAS**

#### All grantees must complete this section.

#### **10.** Priority areas

(Check all priority areas that apply to activities supported by Disability Program funds during the current reporting period.)

Check ALL that apply	Priority Areas
	Provide personnel, training, technical assistance, advocacy, intervention, risk reduction and prevention of domestic violence, dating violence, stalking, and/or sexual assault against disabled individuals
	Conduct outreach activities to ensure that disabled individuals who are victims of domestic violence, dating violence, stalking, and/or sexual assault receive appropriate assistance
	Conduct cross-training for victim service organizations, governmental agencies, and nonprof- it, nongovernmental organizations serving individuals with disabilities about risk reduction, intervention, prevention and the nature of domestic violence, dating violence, stalking, and/ or sexual assault for disabled individuals
	Provide technical assistance to assist with modifications to existing policies, protocols, and procedures to ensure equal access to the services, programs, and activities of victim service organizations for disabled individuals
	Provide training and technical assistance on the requirements of shelters and victim services organizations under Federal antidiscrimination laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973
	Modify facilities, purchase equipment, and provide personnel so that shelters and victim service organizations can accommodate the needs of disabled individuals
	Provide advocacy and intervention services for disabled individuals who are victims of do- mestic violence, dating violence, stalking, and/or sexual assault
	Develop model programs providing advocacy and intervention services within organizations serving disabled individuals who are victims of domestic violence, dating violence, stalking, and/or sexual assault



## FUNCTION AREAS Planning and Development

## Were your Disability Program funds used for planning and development during the current reporting period?

Check yes if you have Disability Program funds and you are in the planning phase. Only those grantees who received Disability Program funds and who are in the planning phase will answer questions 11-15.

Yes - answer questions 11-15

No - skip to C2

#### **11.** Planning and development meeting attendance

(Report the total number of people attending planning and development meetings during the current reporting period.)

Total number of people attending

#### **12.** Planning and development activities conducted (Check all that apply.)

Develop collaboration charter

- Develop memo outlining specific forms of project
- Develop needs assessment plan and tools
- Develop needs assessment report
- Develop strategic plan
- Focus groups and interviews
- Review types of MOU partners
- Cross training with MOU partners

Other (specify):

#### **13.** Mandatory planning and development activities

(If you have a planning grant, report the total number of planning and development meetings and check the appropriate boxes to indicate if the agencies or organizations are memorandum of understanding [MOU] partners and/or pilot sites.)

Agency/organization	n Number of Meetings			MOU Partner	Pilot Site
	Daily	Weekly	Monthly		
Court					
Deaf organization					
Disability organization					
Domestic violence coalition					
Domestic violence program					
Dual coalition					
Faith-based organization					
Government agency (INS, Social Secur- ity, TANF)					
Health organization					
Law enforcement agency					
Mental health organization					
Prosecutor's office					
Sexual assault coalition					
Sexual assault program					
Tribal government					
Tribal organization					
Other (specify):					

#### 14. Technical assistance received during planning and development

(Report the number of site visits and consultations received from TA provider.)

**Technical assistance:** A wide variety of activities designed to facilitate individual or agency change in some systematic manner by providing expertise to solve a problem.

Technical assistance	Number of site visits conducted by OVW TA provider	Number of consultations conducted by OVW TA provider
Accessibility		
Accessible communication		
Collaboration charter		
Focus groups and interviews		
Focus memo		
Needs assessment plan and tools		
Needs assessment report		
Strategic plan		
MOU partners		
TOTAL		

#### 15. (Optional) Additional information

(Use the space below to discuss the effectiveness of your planning and development activities funded or supported by your Disability Program grant and to provide any additional information you would like to share about planning and development activities beyond what you have provided in the data above. An example might include how the collaboration has been enhanced, or how the capacity of the organizations involved in the collaborative has been improved.) (Maximum - 2000 characters)



## Training

#### Were your Disability Program funds used to provide training during the current reporting period?

Check yes if Disability Program funded staff provided training, or if grant funds directly supported training. (Note: This section applies only to grantees who are in the implementation phase of their grant.)

- Yes answer questions 16-19
- No skip to C3

For the purposes of this reporting form, **training** means providing information on sexual assault, domestic violence, dating violence, and/or stalking that enables a person to improve her/his response to victims/survivors with disabilities as it relates to her/his role in the system. **Education** means providing general information that will increase awareness and knowledge about sexual assault, domestic violence, dating violence, and/or stalking against people with disabilities. In this subsection, report information on training.

#### 16. Training events provided

(Report the total number of training events provided during the current reporting period that were either provided by Disability Program-funded staff or directly supported by Disability Program funds. Also report the total number of training events for which interpretive services were provided. Staff development training provided to Disability Program-funded staff or cross-training provided to MOU partners should not be counted.)

Total number of training events provided

Total number of training events for which interpretive services were provided

#### 17. Number of people trained

(Report the number of people trained by Disability Program-funded staff or with Disability Program funds during the current reporting period.)

People trained	Number	People trained	Number
Adult protective services staff		Legal services staff (does not include	
ASL interpreters		attorneys)	
Attorneys/law students		Mental health professionals	
Court personnel (judges, clerks)		Personal care attendants	
Deaf organization		Prosecutors	
Disability organization staff (non-governmen- tal, non-residential)		Residential or institutional staff	
Disability rights organization staff ( <i>P&amp;A</i> , <i>UCP</i> , <i>NAMI</i> )		Sexual assault nurse examiners/sexual assault forensic examiners	
Domestic violence program staff		Sexual assault program staff	
Dual sexual assault and domestic violence program staff		Social services organization staff (non- governmental homeless shelter, food bank)	
Faith-based organization staff		Transportation providers	
Government agency staff (INS, Social Secur-		Tribal government/agency staff	
ity, TANF, DHS)		Tribal organization staff	
Health professionals (excluding sexual as- sault forensic examiners)		Victim-witness specialists	
Job training program staff (vocational reha-		Volunteers	
bilitation, occupational training)		Other (specify):	
Law enforcement officers		TOTAL	

#### **18.** Training topics

(Check appropriate boxes to indicate all topics covered i funds during the current reporting period.)	in training events provided by your Disability Program
Sexual assault, domestic violence, dating	Criminal justice issues
violence, and/or stalking	Child custody issues
Caregiver abuse overview, dynamics, and services	Criminal codes specific to violence against women
Confidentiality	with disabilities
Dating violence overview, dynamics, and services	Forensic evidence collection and victims/survivors
Domestic violence overview, dynamics, and services	<ul> <li>with disabilities</li> <li>Hate crimes against people with disabilities</li> </ul>
Mandatory reporting requirements for violence	Identification and arrest of primary aggressor
against women with disabilities	Interpreters in the criminal justice process
Public benefits (TANF, disability, food stamps, SSI)	Investigation of violence against women with
Safety planning for victims/survivors with disabili- ties	disabilities
Sexual assault overview, dynamics, and services	Judicial response to violence against women with disabilities
Stalking overview, dynamics, and services	Law enforcement response to violence against
Trauma informed response	women with disabilities
Other (specify):	Prosecution response to violence against women with disabilities
Disabilities and accessibility	Protection orders and women with disabilities (including full faith and credit)
Accessibility	Women with disabilities as witnesses
Accessible policies, programs, or employment	Other (specify):
Americans with Disabilities Act	
Assistive technology and devices	Issues specific to victims/survivors with disabilities who:
Cost effective ways to accommodate victims/ survivors with disabilities	are American Indian or Alaska Native
Disability rights and laws	are Asian
Disability rights (P-A) organizations	are black or African American
Effective communication with individuals with disabilities	are elderly
Guardianship issues	are Hispanic or Latino
Information on blindness or low vision	are homeless or living in poverty
Information on cognitive disabilities	are immigrants, refugees, or asylum seekers
Information on Deafness or hard of hearing	are isolated or institutionalized
Information on developmental disabilities	are lesbian, gay, bisexual, transgender, or intersex
Information on medical disabilities and chronic	are Native Hawaiian or Other Pacific Islander
illness	have substance abuse issues
Information on mental illness	live in rural areas
Information on physical disabilities	Other (specify):
Interpreter services	
Outreach to victims/survivors with disabilities	Health care
Physical, attitudinal, and programmatic barriers to	Recognizing and responding to victims/survivors with disabilities
accessibility	Forensic evidence collection for victims/survivors
Recognizing and responding to violence against women with disabilities	with disabilities
Resources for victims/survivors with disabilities	Institutional care issues for victims/survivors with disabilities ( <i>includes residential or institutional</i> )
(local, state, federal, or tribal)	Other (specify):
Technology as a safety issue	
TTY, Assistive Listening Devices (ALD), and relay services	
Other (specify):	

#### **19.** (Optional) Additional information

(Use the space below to discuss the effectiveness of training activities funded or supported by your Disability Program grant and to provide any additional information you would like to share about your training activities beyond what you have provided in the data above. Examples might include how a training on accessibility changed service delivery practice in a specific way, or how a training on domestic and/or sexual violence has allowed employees to respond appropriately when a disclosure is made.) (Maximum - 2000 characters)



### **Education**

#### Were your Disability Program funds used to provide education during the current reporting period?

Check yes if Disability Program-funded staff provided education, or if grant funds directly supported education. (Note: This section applies only to grantees who are in the implementation phase of their grant.)

Yes - answer questions 20-23

No - skip to C4

For the purposes of this reporting form, **education** means providing general information that will increase awareness and knowledge about sexual assault, domestic violence, dating violence, and/or stalking against people with disabilities. **Training** means providing information on sexual assault, domestic violence, dating violence and/or stalking that enables a person to improve her/his response to victims/survivors with disabilities as it relates to her/his role in the system. In this subsection, report information on education activities.

#### 20. Number of education events

(Report the total number of education events provided during the current reporting period that were either provided by Disability Program-funded staff or directly supported by Disability Program funds. Also report the total number of education events for which interpretive services were provided.)

Total number of education events provided

Total number of education events for which interpretive services were provided

#### 21. People educated with Disability Program funds

(Report the number of people educated during the current reporting period.)

People attending event	Number			
Community businesses (retail stores, pharmacies)				
Community groups				
Deaf individuals				
Faith-based groups				
Parents/guardians of individuals with disabilities				
People with disabilities				
Transportation providers				
Other (specify):				
TOTAL				

#### 22. Education topics

(Check appropriate boxes to indicate all topics covered in education events provided by your Disability Program funds during the current reporting period.)

#### Sexual assault, domestic violence, dating violence, and/or stalking against women with disabilities

- Accessibility
- Caregiver abuse overview, dynamics, and services
- Community resources for victims/survivors with disabilities
- Dating violence overview, dynamics, and services
- Domestic violence overview, dynamics, and services
- Overview of violence against women with disabilities
- Physical and attitudinal barriers to accessibility
- Recognizing and responding to violence against women with disabilities
- Sexual assault overview, dynamics, and services
- Sexual exploitation overview, dynamics, and services
- Stalking overview, dynamics, and services
- Other (specify):

#### Appropriate response to victims/survivors with disabilities who:

- are blind or have low vision
- are Deaf or hard of hearing
- have cognitive disabilities
- have developmental disabilities
- have medical disabilities or chronic illness
- have mental illness
- have a physical disability
- live in residential or institutional facilities
- Other (specify):

#### 23. (Optional) Additional information

(Use the space below to discuss the effectiveness of education activities funded or supported by your Disability Program grant and to provide any additional information you would like to share about your education activities beyond what you have provided in the data above. Examples might include staffing a joint table at public events, or staff wanting further information on disability and Deaf issues or on violence against women.) (Maximum - 2000 characters)



## **Policies**

## Were your Disability Program funds used to develop, substantially revise, or implement policies or protocols during the current reporting period?

Check yes if Disability Program-funded staff developed, substantially revised, or implemented policies or protocols or if Disability Program funds were used to directly support the development or implementation of policies or protocols.

(Note: This section applies only to grantees who are in the implementation phase of their grant.)

Yes - answer questions 24-25

No - skip to C5

#### 24. Types of policies and/or protocols developed, substantially revised, or implemented during the current reporting period

(Check all types of policies or protocols developed, substantially revised, or implemented with Disability Program funds during the current reporting period. In the victim services area, use the SA column for policies and/or protocols addressing sexual assault, the DV/dating violence column for those addressing domestic violence and/or dating violence, the stalking column for those addressing stalking, and the disability column for those addressing disability.)

#### **Victim services**

SA	DV/ Dating Violence	Stalking	Disability	
				Accessibility
				Accessible communications (ASL interpreters/communication devices)
				Appropriate response to victims/survivors who have disabilities
				Confidentiality
				Mandatory reporting
				Mandatory training standards for staff and volunteers
				Staff, board, and/or volunteers represent the diversity of your service area
				Trauma informed practice
				Other (specify):

#### Law enforcement

- Accessibility
- Accessible communications (ASL interpreters/communication devices)
- Appropriate response to victims/survivors who have disabilities
- Identifying primary aggressor/discouraging dual arrest
- Immediate access to protection order information
- Mandatory training on sexual assault, domestic violence, dating violence and/or stalking
- Pro-arrest/mandatory arrest
- Protection order enforcement (including full faith and credit)
- Providing information to victims/survivors about victim services
  - Other (specify):

#### Prosecution

- Accessibility
- Accessible communications (ASL interpreters/communication devices)
- Appropriate response to victims/survivors who have disabilities
- Mandatory training on sexual assault, domestic violence, dating violence and/or stalking
- Vertical prosecution
- Victim witness notification
- Violation of protection orders
- Other (specify):

#### Court

- Accessibility
- Accessible communications (ASL interpreters/communication devices)
- Appropriate response to victims/survivors who have disabilities
- Immediate access to obtaining protection orders
- Mandatory training on sexual assault, domestic violence, dating violence and/or stalking
- Procedures for courtroom security
- Other (specify):

#### **Health care**

- Accessible communications (ASL interpreters/communication devices)
- Advocate response to emergency room
- Appropriate response to victims/survivors who have disabilities
- Forensic exams not billed to victim/survivor
- Mandatory training on sexual assault, domestic violence, dating violence and/or stalking
- Routine screening and referrals for sexual assault, domestic violence, dating violence and/or stalking
- Other (specify):

#### 25. (Optional) Additional information

(Use the space below to discuss the effectiveness of policies you have developed or implemented that were funded or supported by your Disability Program grant and to provide any additional information you would like to share about your activities relating to the developing, revising, or implementing of policies beyond what you have provided in the data above. An example might include working with project partners to ensure that organizational policies are responsive to the needs of victims with disabilities and Deaf victims.) (Maximum - 2000 characters)



## **Technical Assistance**

Were your Disability Program funds used to provide technical assistance during the current reporting period?

Check yes if Disability Program-funded staff provided technical assistance, or if grant funds directly supported technical assistance.

(Note: This section applies only to grantees who are in the implementation phase of their grant.)

Yes - answer questions 26-29

No - skip to C6

#### 26. Technical assistance

(Report the total number of technical assistance activities provided with Disability Program funds during the current reporting period, indicating whether they were site visits to conduct accessibility assessments or other consultations. Consultations may include in-person, telephone, electronic, or other types of contact. Each contact should be counted as one activity.)

**Technical assistance:** A wide variety of activities designed to facilitate individual or agency change in some systematic manner by providing expertise to solve a problem. Examples of technical assistance activities include clarifying legislative and policy implementation and/or standards of service, technology consultations, and assistance with problem-solving.

People receiving technical assistance	Number of accessibility as- sessment site visits	Number of other techni- cal assistance consultations
Adult protective services staff		
Community advocacy organization staff (Disability Rights, UCP, NAMI)		
Court personnel (judges, clerks)		
Deaf organization		
Disability organization staff (non-governmental, non-residential)		
Domestic violence program staff		
Dual sexual assault and domestic violence program staff		
Faith-based organization staff		
Government agency staff (INS, Social Security, TANF, DHS)		
Health professionals (excluding sexual assault forensic examiners)		
Independent living center staff		
Interpreters		
Job training program staff (vocational rehabilitation, occupational training)		
Law enforcement officers		
Mental health professionals		
Prosecutors		
Residential or institutional staff		
Sexual assault forensic examiners		
Sexual assault program staff		
Social services organization staff (homeless shelter, food pantry)		
Transportation providers		
Tribal government/agency staff		
Other (specify):		
TOTAL		

#### 27. Topics of technical assistance

(Check appropriate boxes to indicate all topics covered in technical assistance provided with Disability Program funds during the current reporting period.)

- Accessibility assessment (physical, programmatic, attitudinal) Accessible communication (ASL interpreters/communication devices) Accessible materials Assistive technology and devices Caregiver abuse Collaboration and cross-training for responding to victims/survivors with disabilities Cost-effective compliance with ADA Court response to violence against women with disabilities Culturally appropriate services for victims/survivors with disabilities Dating violence experienced by women with disabilities Disability organizations' response to violence against women with disabilities Disability services and resources Disclosure, confidentiality, and safety Domestic violence experienced by women with disabilities Guardianship and power of attorney issues Health care response to violence against women with disabilities Interviewing techniques Issues regarding victims/survivors living in residential or institutional facilities Law enforcement response to violence against women with disabilities Outreach to victims/survivors with disabilities Personal safety planning for victims/survivors with disabilities Prosecution response to violence against women with disabilities Requirements of the Americans with Disabilities Act and other anti-discrimination laws Responding to violence against victims/survivors who live in residential or institutional facilities Responding to violence against women who are blind or have low vision Responding to violence against women who are D/deaf or hard of hearing Responding to violence against women with cognitive disabilities Responding to violence against women with developmental disabilities Responding to violence against women with medical disabilities and chronic illness Responding to violence against women with mental illness Responding to violence against women with physical disabilities Service animals and accessibility Sexual assault experienced by women with disabilities Stalking experienced by women with disabilities Technology as a safety issue TTY, ALD and relay services Victim services response to violence against women with disabilities
- Other (specify):

#### 28. Organizational policies and technical assistance

(As a result of the technical assistance provided with Disability Program funds, how many organizations developed, revised, and/or implemented polices regarding accessibility and/or services for women with disabilities?)

#### 29. (Optional) Additional Information

(Use the space below to discuss the effectiveness of technical assistance activities funded or supported by your Disability Program grant and to provide any additional information you would like to share about your technical assistance activities beyond what you have provided in the data above. Examples might include conducting an accessibility audit, responsiveness assessment, or providing information/training on adaptive communication.) (Maximum - 2000 characters)



## **Coordinated Community Response**

## Were your Disability Program funds used for coordinated community response during the current reporting period?

Check yes if you have Disability Program funds and you are in the implementation phase. Only those grantees who received Disability Program funds and who are in the implementation phase will answer question 30.

Yes - answer question 30

No - skip to C7

#### 30. Coordinated community response activities

(Check the appropriate boxes to indicate the agencies or organizations, even if they are not a memorandum of understanding [MOU] partner, that you engaged in development, revision, or implementation of training and/ or education with; and/or collaborated with during the current reporting period. In the last column, indicate the agencies or organizations with which you have an MOU for purposes of the Disability Program Grant.)

Agency/organization	Development, revision, and/or implementation of training and/ or education	Collaboration	MOU partner
Adult protective services			
Community advocacy organization ( <i>Disability Rights,</i> UCP, NAMI)			
Court			
Deaf organization			
Disability organization (non-governmental, non-residential)			
Domestic violence program			
Dual sexual assault and domestic violence program			
Faith-based organization			
Government agency (INS, Social Security, TAN, DHS)			
Health organization (excluding sexual assault forensic examiners)			
Job training program staff (vocational rehabilitation, occupational training)			
Law enforcement			
Legal organization (legal services, bar association)			
Mental health organization			
Prosecutors			
Residential or institutional			
Sexual assault forensic examiners			
Sexual assault program			
Social services organization (homeless shelter, food pantry)			
Tribal government/agency			
Other (specify):			

#### 31. (Optional) Additional Information

(Use the space below to discuss the effectiveness of coordinated community response activities funded or supported by your Disability Program grant and to provide any additional information you would like to share about your coordinated community response activities beyond what you have provided in the data above. Examples might include developing elements of the collaboration charter, exploring the intersection of violence against individuals with disabilities as a multi-disciplinary team, identifying common areas/issues of concern, and working toward a solution that is equally beneficial to all parties involved, etc.) (Maximum - 2000 characters)



### **Product Development**

## Were your Disability Program funds used to develop, substantially revise, and/or distribute products during the current reporting period?

Check yes if Disability Program funds supported the development, substantial revision, and/or distribution of products.

(Note: This section applies only to grantees who are in the implementation phase of their grant.)

Yes - answer question 32

No - skip to section D

#### 32. Use of Disability Program funds for product development, substantial revision, and/or distribution

(Report the number of products developed, substantially revised or distributed with Disability Program funds during the current reporting period. Report the number of new products developed or substantially revised during the current reporting period; the title/topic and intended audience for of each product developed, revised, and/or distributed; and the number of products used and/or distributed. The description of the product should include the title, topic, and intended audience. If a product was created in or adapted into an alternative format indicate the format. Report on products that were newly developed during the current reporting period whether or not they were used or distributed, and on products that were previously developed and were used and/or distributed during the current reporting period.)

Products	Number developed or revised	Title/topic	Intended audience	Number used or distributed	Alternative format
Brochures					
Manuals					
Training					
curricula					
Training					
materials					
Other					
(specify):					



### **VICTIM SERVICES**

## Were your Disability Program funds used to provide victim services to victims/survivors during the current reporting period?

Check yes if Disability Program-funded staff provided victim services or if Disability Program funds were used to support victim services during the current reporting period. Report all victims/survivors served and victim services provided with Disability Program funds, whether by a victim services agency or victim services within law enforcement, prosecution, or the court system.

(Note: This section applies only to grantees who are in the implementation phase of their grant.)

Yes - answer questions 33-39

No - skip to section E

## 33. Number of victims/survivors served, partially served, and victims/survivors seeking services who were not served

<u>Please do not answer this question without referring to the separate instructions for further explanation and examples of how to distinguish among these categories.</u> (Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means that each victim/survivor who was seeking or who received services during the current reporting period should be counted only once in that reporting period. For purposes of this question, victims/survivors are those against whom the sexual assault, domestic violence, dating violence, and/or stalking was directed. If the victim/survivor experienced more than one victimization, that person should be counted only once under the primary victimization. Do not report secondary victims here.)

	Sexual Assault	Domestic violence/ dating violence	Stalking	TOTAL
<b>A. Served:</b> Victims/survivors who re- ceived the service(s) they requested, if those services were funded by your Disability Program grant				
<b>B. Partially served:</b> Victims/survivors who received some service(s), but not all of the services they requested, if those services were funded by your Disability Program grant				
TOTAL SERVED and PARTIALLY SERVED (33A + 33B)				
<b>C. Victims/survivors seeking services</b> <b>who were not served:</b> Victims/survivors who sought services and did not receive the service(s) they were seeking, if those services were funded by your Disability Program grant				

**34.** Reasons that victims/survivors seeking services were not served or were partially served (Check all that apply.)

Reasons not served or partially served
Conflict of interest
Did not meet statutory requirements
Hours of operation
Lack of child care
Program reached capacity
Program rules not acceptable to victim/survivor
Program unable to provide service due to limited resources/priority-setting
Services inappropriate or inadequate for victims/survivors who are D/deaf or hard of hearing
Services inappropriate or inadequate for victims/survivors who have disabilities
Services inappropriate or inadequate for victims/survivors with mental health issues
Services inappropriate or inadequate for victims/survivors with substance abuse issues
Services not available for victims/survivors accompanied by male adolescents
Services not appropriate for victim/survivor
Transportation
Other (specify):

#### 35. Demographics of victims/survivors served or partially served

(Based on the victims/survivors reported in 33A and 33B, report the total numbers for all that apply. Because victims/survivors may identify in more than one category of race/ethnicity, the total for Race/Ethnicity may exceed the total number of victims/survivors reported in 33A and 33B. However, the total number of victims/ survivors reported under Race/ethnicity <u>should not be less than</u> the total number of victims/survivors reported in 33A and 33B. The total number of victims/survivors reported under "Gender" and the total number reported under "Age" should equal the total number of victims/survivors reported in 33A and 33B. Those victims for whom gender, age, and/or race/ethnicity are not known should be reported in the "unknown" category. <u>Do not report demographics for secondary victims.</u>)

<b>Race/ethnicity</b> (Victims/survivors should not be counted more than once in either the category "American Indian or Alaska Native" or in the category "Native Hawaiian or Other Pacific Islander.")	Nu	mber of victims survivors
American Indian or Alaska Native		
Asian		
Black or African American		
Hispanic or Latino		
Native Hawaiian or Other Pacific Islander		
White		
Unknown		
<b>TOTAL RACE/ETHNICITY</b> (should not be less than , the sum of 33A and 33	В)	
Gender	Nu	mber of victims survivors
Female		
Male		
Unknown		
<b>TOTAL GENDER</b> (should equal, the sum of 33A and 33B)		
Age	Nu	mber of victims survivors
0-12		
13-17		
18-24		
25-59		
60+		
Unknown		
<b>TOTAL AGE</b> (should equal, the sum of 33A and 33B)		
Other demographics	Nu	mber of victims survivors
People with disabilities		
People who are D/deaf or hard of hearing		
People with limited English proficiency		
People who are immigrants/refugees/asylum seekers		
People who live in rural areas		

#### 36. Victims/survivors' relationship to offender by victimization

(For those victims/survivors reported as served and partially served in 33A and 33B, report the victim/survivor's relationship to the offender by type of victimization. If a victim/survivor experienced more than one type of victimization and/or was victimized by more than one perpetrator, count the victim/survivor in all categories that apply. The total number of relationships in the sexual assault column must be at least ; the total number in the domestic violence/dating violence column must be at least ; and the total number in the stalking column must be at least .)

Victim/Survivor's relationship to offender	Number of victim/survivor relationships by victimization			
	Sexual assault	Domestic violence/ dating violence	Stalking	
Current or former spouse or intimate partner				
Other family or household member				
Dating relationship				
Acquaintance (neighbor, employee, co-worker, student, schoolmate, etc.)				
Stranger				
Recipient of personal care service				
Relationship unknown				
TOTAL				

#### **37A. Victim services**

(Report the number of victims/survivors from 33A and 33B who received Disability Program-funded services. Count each victim/survivor only once for each type of service that the victim received during the current reporting period; do not report the number of times that a service was provided to the victim. The total for each type of service should not be higher than , the total of 33A and 33B. Shelter services should be reported in question 37B. <u>Do not report secondary victims receiving services in this question.</u>)

Type of service	Number of victims/survivors served
Case management	
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with civil legal issues, including preparing paperwork for a protection order and accompanying victim/survivor to a protection order hearing, administrative hearing, or other civil court proceeding. Does not include advocacy by attorneys and/or paralegals.)	
Civil legal assistance (Civil legal services provided by an attorney and/or a paralegal)	
Counseling/support group (Individual or group counseling or support provided by a volunteer, peer, or professional)	
Criminal justice advocacy/court accompaniment (Assisting a victim/survivor with criminal legal issues including notifying the victim/survivor of case status, hearing dates, plea agreements, and sentencing terms; preparing paperwork such as victim impact statements; accompanying a victim/survivor to a crimi- nal court proceeding or law enforcement interview; and all other advocacy within the criminal justice system)	
Crisis intervention (Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)	
Employment (Job training, coaching, supported or sheltered employment)	
Forensic exam (Exam conducted by a sexual assault nurse examiner or by a sexual assault forensic examiner)	
Hospital/clinic/other medical response (Accompanying a victim survivor to or meeting a victim/survivor at a hospital, clinic, or medical office)	
Language services (Interpretation, translation)	
Long-term care (Assisting a victim/survivor with daily needs)	
Peer support services (Services provided by a self-advocate)	
Personal planning (Assisting a victim/survivor with goal-setting and developing plans to accomplish identified goals)	
Respite (Short-term care provided to a victim/survivor to relieve the primary caregiver[s])	
Transportation	
Victim/survivor advocacy (Actions designed to assist the victim/survivor in ob- taining support, resources, or services, including employment, housing, shelter services, health care, victim's compensation, etc.)	
Other (specify):	

#### **37B. Shelter services**

(Report the number of victims/survivors and accompanying family members who received emergency shelter and/or transitional housing provided with Disability Program funds during the current reporting period. This should be an unduplicated count for both victims/survivors and for family members. This means that each victim/survivor and each family member who received shelter services during the current reporting period should be counted only once. Report the total number of bed nights provided in emergency shelter and/or transitional housing to victims/survivors and family members. The number of bed nights is computed by multiplying the number of victims and family members by the number of nights they stayed in the shelter. The number of bed nights will typically be significantly higher than the number of victims and family members. For example, one victim and her three children all stayed in the shelter for 10 nights. The number of bed nights would be 4 x 10, or 40.)

Shelter service	Number of victims/ survivors	Number of family members	Number of bed nights
Emergency shelter			
Transitional housing			

#### **37C. Hotline calls**

(Report the number of hotline calls received from primary victims, and the total number of hotline calls received, on phone lines paid for with Disability Program funds or answered by Disability Program-funded staff, during the current reporting period. Victims/survivors whose calls are reported here should <u>not</u> be reported as victims served in question 33 unless they also received at least one of the services listed in question 37A Victim services or question 37B Shelter services. Victims/survivors who receive services such as crisis intervention or victim advocacy over the telephone, in addition to basic hotline information and/or referrals, should also be reported in question 37A. Hotline calls that include victim advocacy or crisis intervention services are those that require more time than the average call and involve a more intensive focus on the immediate needs and situation of the victim. For examples of when to report only the hotline call and when to report both the hotline call and a service or services in question 37A, see separate instructions.)

Type of service	Number of calls from victims/survivors	Total number of calls
Hotline calls (crisis or information and referral calls received by an agency's hotline or office telephone)		

#### 37D. Victim-witness notification/outreach to victims/survivors

(Report the number of <u>unsolicited</u> letters, phone calls, or visits to victims/survivors of specific incidents of sexual assault, domestic violence, dating violence, and/or stalking identified in police reports or court documents, informing them of services and/or providing information about the criminal justice system. Victims who are the recipients of these notification/outreach activities should <u>not</u> be reported as victims served in question 33 unless they also received at least one of the services reported in question 37A Victim services or question 37B Shelter services. Victims who receive services such as criminal justice advocacy over the telephone should be reported in question 37A.)

Type of service	Number of notification/outreach activities to victims/survivors
Victim-witness notification/outreach to victims/survivors (unsolicited letters, phone calls, or visits)	

#### **38. Protection orders**

(Report the total number of temporary and/or final protection orders requested and granted for which Disability Program-funded victim services staff provided assistance to victims/survivors during the current reporting period. These orders may also be referred to as protection from abuse, protection from harassment or anti-harassment orders, restraining orders, or no-contact or stay-away orders.)

Sexual assault protection orders	Temporary orders	Final orders
Number requested		
Number granted		

Domestic violence/dating violence protection orders	Temporary orders	Final orders
Number requested		
Number granted		

Stalking protection orders	Temporary orders	Final orders	
Number requested			
Number granted			

#### 39. (Optional) Additional information

(Use the space below to discuss the effectiveness of victim services funded or supported by your Disability Program grant and to provide any additional information you would like to share about your victim services activities beyond what you have provided in the data above. An example might include that your agency, as a result of Disability Program funding, was able to provide medical accompaniment to an increased percentage of sexual assault survivors. This resulted in a higher percentage of victims also seeking additional support services.) (Maximum - 2000 characters)



### NARRATIVE

#### All grantees must answer question 40.

#### Please limit your responses to the space provided.

40. Report on the status of your Disability Program grant goals and objectives for the current reporting period.

(Report on the status of the goals and objectives for your Disability Program grant as of the end of the current reporting period, as they were identified in your grant proposal, or as they have been added or revised. Indicate whether the activities related to your objectives for the current reporting period have been completed, are in progress, are delayed, or have been revised. Comment on your successes and challenges, and provide any additional explanation you feel is necessary for us to understand what you have or have not accomplished relative to your goals and objectives. If you have not accomplished objectives that should have been accomplished during the current reporting period, you must provide an explanation.)

All grantees must answer questions 41 and 42 on an annual basis. Submit this information on the January to June reporting form only.

Please limit your responses to the space provided. (8,000 characters)

41. What do you see as the most significant areas of remaining need, with regard to obstacles faced by individuals with disabilities?

(For example, we need more training of disability organization staff about violence against women with disabilities; we struggle with negative community attitudes towards victims/survivors with mental illness.)

42. What has Disability Program funding allowed you to do that you could not do prior to receiving this funding?

(For example, we were able to train all victim service agencies in the state on the use of TTYs.)

#### Questions 43 and 44 are optional.

Please limit your responses to the space provided. (8,000 characters)

43. Provide any additional information that you would like us to know about your Disability Program grant and/or the effectiveness of your grant.

(If you have other data or information regarding the effectiveness of your Disability Program grant that would more fully or accurately reflect your grant activities than the data you have been asked to provide on this form, answer this question. If you have not already done so elsewhere on this form, you may want to report on changes in accessibility of services for victims/survivors with disabilities; development, revision, or implementation of policies in your own agency; the sustainability of the grant activities; and/or positive or negative unintended consequences, i.e. changed grantee's own policies.)

#### 44. Provide any additional information that you would like us to know about the data submitted.

(If you have information that could be helpful in understanding the data you have submitted in this report, please answer this question. For example, if you submitted two different progress reports for the same reporting period, you may explain how the data was apportioned to each report; or if your Disability Program funds supported staffe.g., victim advocates, law enforcement officers, etc. - but you did not report any corresponding victim services or law enforcement activities, you may explain why; or if you did not use program funds to support either staff or activities during the reporting period, please explain how program funds were used, if you have not already done so.)

#### **Public Reporting Burden**

**Paperwork Reduction Act Notice.** Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this form is 60 minutes per form. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office on Violence Against Women, U.S. Department of Justice, 800 K Street, NW, Washington, DC 20531.

Report on the status of your Disability Program grant goals and objectives for current reporting period. **Question #40** 

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Key Activities	Status	
	Status	
Key Activities	Status	

Report on the status of your Disability Program grant goals and objectives for current reporting period. **Question #40** (cont.)

	Status	
Goals/Objectives		
Key Activities		
Comments		
	Status	
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Report on the status of your Disability Program grant goals and objectives for current reporting period. **Question #40** (cont. 2)

	Status	
Goals/Objectives		
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What do you see as the most significant areas of remaining need, with regard to obstacles faced by individuals with disabilities? **Question #41**  What do you see as the most significant areas of remaining need, with regard to obstacles faced by individuals with disabilities? **Question #41** (cont.) What has Disability Program funding allowed you to do that you could not do prior to receiving this funding? **Question #42** 

What has Disability Program funding allowed you to do that you could not do prior to receiving this funding? **Question #42** (cont.)

Provide any additional information that you would like us to know about your Disability Program grant and/or the effectiveness of your grant. **Question #43** 

Provide any additional information that you would like us to know about your Disability Program grant and/or the effectiveness of your grant. **Question #43** (cont.)

Provide any additional information that you would like us to know about the data submitted. **Question #44** 

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Provide any additional information that you would like us to know about the data submitted. **Question #44** (cont.)

Use this form for the January - June Reporting Period