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- **Question 45 victim services continued**
  - Do not report safety planning, information, or referrals
    - OVW expects that all programs provide these basic services and they do not need to be reported
  - Do not report intakes – this a procedure, not a service
- **Question 45A Hotline calls**
  - Report calls received by phone lines paid for by Campus funds, answered by Campus program-funded staff, or by staff or volunteers supervised by grant-funded staff

## Section D: Victim Services

- **Question 46 number of victims reporting crimes**
  - This number should be a portion of the victims who sought grant-funded services
  - Report based on location (on or off campus) and to whom the crime was reported (campus police/security or community law enforcement)
- **Question 48 protection orders**
  - Report total number of requests for temporary and final protection orders, as well as those granted
  - These are orders completed with grant-funded service staff

## Section E: Campus and Community Measures

- **Use information from your Clery Act report to provide information for this section**
  - Provide the best information available to you for the entire campus or campuses in your consortium
- **This section includes information related to:**
  - SA, DV and stalking offenses on campus or on public property that were reported to campus security personnel or local law enforcement
  - See page 20 of the instructions for more details/definitions

## Section E: Campus and Community Measures

### ➤ Question 49

- Report the number of SA, DV, and stalking offenses that were reported to campus security during the current reporting period
- Use q.52 to explain how the numbers were derived

## Section E: Campus and Community Measures

### ➤ Question 50

- Report the number of criminal offenses charged and campus disciplinary or judicial board actions
- The numbers do not have to match what you reported in q.49 as the offense and the charge/disciplinary action associated with that offense may not have happened in the same reporting period

















# Tips for Successful Data Reporting

- Read the grant-specific “Reporting Form Instructions” pdf found on our website
- Be specific if you use the “other” category
- Use optional narrative questions to discuss successes, provide more detail, or explain data
- Do not use acronyms or abbreviations
- Do not include extra documents as a way to report data

**Give us a call and/or send us an email!**